

BDCACode Setup

PTRBDCA

- 1) Code (3 Characters)
- 2) Short Description (8 Characters)
- 3) Long Description (30 Characters)
- 4) Priority # (1-100)
- 5) Deduction Type (See list - may need to add to PTVBDTY)
- 6) Tax Code (Tax code must exist on PXATXCD)
- 7) 1099-R Code (Code must be predefined on PTV1099)
- 8) Calc Rule (10-60 See Banner Doc - HR Chapter 4 Rule Forms p4-71 (v5.4))
- 9) Exclude from overloads (check if not made from overload pay)
- 10) Arrears? (No, full, partial, deduct any available funds)
- 11) YTD Start Month
- 12) Continue while on leave with benefits?
- 13) Pay period(s) to deduct

Options and Amounts

Determined by Calc Rule - See chart p4-64

Definition of Plans

Only used if there is an option available

- 1) Code
- 2) Description
- 3) Amounts 1-4

Labor Distribution Overrides

For each e-class (MF, MO, etc) enter

- 1) Employee Liability FOAP
- 2) Employer Expense FOAP
- 3) Employer Liability FOAP

Associated Deductions

Enter any BDCA codes that should be associated with the new code for YTD limits, Minimum YTD applicable gross, etc.

Precluded Benefits/Deductions

Enter any BDCA codes that cannot be used if the one you are creating is used (e.g. HEA is a precluded benefit for HEB)

Excluded Deductions/Earnings

Enter any BDCA or Earnings codes to exclude

(e.g. BON,COR,EXT,HON,LES,LO,MOV,OT,OTH,OVL,SEV,STP,SUM,TEC,TTI,VAC,WRK)

Included Benefits/Deductions

Use if benefits/deductions are subject to the tax you are defining

Enter BDCA, Tax Method, whether the employee or employer amount is to be included

-----Don't forget to have the BDCA code set up on PTRBCAT-----